



LET YOUR LIGHT SHINE

Christ Church C of E Primary School
Meeting of the full Governing Body
held virtually on Monday 1st February 2021 at 5.00 pm

Present:

Mrs L Bradford Taylor – **Headteacher**
Mr J Coltman – **Vice Chair** – Foundation
Mrs A Coxon – Foundation
Mrs E Wake – Staff
Mr M Wilson – Foundation

Mrs D Leggett – **Chair** – Local Authority
Miss M Cordukes – Parent
Canon G Evans – Foundation
Ms B West – Parent

Also in attendance:

Mrs L Le Cornu - Clerk
Mrs A Cairnes – CES, present for items 1-4

Quorum - 6

Canon Evans commenced the meeting with a prayer

1.	<p><u>Welcome</u></p> <p>The chair and headteacher welcomed everyone to the meeting.</p> <p>The clerk sought permission for the meeting to be recorded. All agreed.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>The governing body accepted the following apologies for absence:</p> <p>Mrs J Craven and Mr A Schrocksnadel.</p>	
3.	<p><u>Declaration of any conflicts of interest relevant to this agenda</u></p> <p>None.</p>	
4.	<p><u>Safeguarding Training</u></p> <p>Mrs Alison Cairnes from CES delivered Safeguarding Training to the governing body. The clerk stated that the recording could be made available for those who could not attend.</p> <p>Mr Wilson stated that the Local Authority would be doing a big campaign for White Ribbon Day and explained what it was about. He thought it would be a good idea to get the school involved and particularly to get the fathers to sign up. Mrs Cairnes thought it would a very good idea and Mr Wilson would bring more information to the school in the future.</p> <p>Mrs Cairnes stated she would send a video link through to the headteacher and encouraged all governors to watch. She also stated there was a governor's area on Clennells website. Governors could log on and see what information was available to them.</p> <p>Mrs Cairnes was thanked for her time for the training for governors. Mrs Cairnes stated that if any governors had any questions for her to please direct them through Mrs Bradford.</p> <p>Mrs Cairnes left the meeting at 17:44</p>	

5.	<p><u>Report any decision under the power of ‘Chairs Action’</u></p> <p>The chair stated herself and the headteacher had decided to close the school for one day following the Prime Minister’s announcement regarding lockdown and closure of school to regroup and for planning.</p>	
6.	<p><u>Approval of the minutes of the meeting held on 7th December 2020 and discuss matters arising not on the Agenda</u></p> <p>The governing body agreed the minutes of the meeting hold on 7th December 2020 as a true and accurate record.</p> <p><u>Matters Arising</u> None.</p>	
7.	<p><u>Headteacher’s report to Governors</u></p> <p>The governing body acknowledged receipt of the headteacher’s report which had been placed on Education Services prior to the meeting.</p> <p>The headteacher stated that if governors wanted anything else included in her report to please let her know.</p> <p>The headteacher highlighted the following from her report.</p> <p><u>Covid 19</u> Staff testing had been introduced and staff had to test twice a week. The staff had attended training for how it would work and they had reached a mutual decision that they would test on Sunday and Wednesday evenings. The headteacher then explained what would happen if a staff member tested positive.</p> <p>The school were now closed to pupils except for children of key workers and vulnerable children. On average they had between 35-38 children in most days and this equated to 22% which was slightly above national average however they did still have a lot less than other local schools. The school had received further requests from parents for their children to attend school. Each request was taken on a case to case basis. Some had been offered spaces and some declined but those declined were offered further support.</p> <p>It was hoped that all pupils could return to school as soon as the government deemed it was safe.</p> <p>There had been some negative impact due to Covid however there had been some good things. A grandparent had gifted £1,000 to the school which had been divided out for vulnerable families.</p> <p>A parent had built a kitchen for the children and the school had received pots and pans. The community spirit felt very strong which was lovely.</p>	

Staff Wellbeing

The decision had been made that all staff would be working normal patterns. The school wanted to make sure that the offer for the children at school and those at home was equally as good and the school had a really strong remote learning provision.

All teachers in KS2 carried out a live registration at 9.00 am giving children a chance to talk to their teacher and their friends and that would include a quick quiz or riddle. Teachers would then share what the children would be covering that morning.

Mr Coltman left the meeting at 17:55

There would be a further live registration between 1.00 – 1.15 to discuss what they would be covering in the afternoon and they would be asked if they needed further support.

The headteacher then explained that they had Fabulous Fridays for both KS1 and KS2 which had different activities for the children which included health and wellbeing. Whilst still educational the activities were not as intense and English and Maths.

Sports premium

The headteacher explained that due to Covid they did have a large carry over. The headteacher then stated what the school investigating to spend the money so it would not be lost. Items included a wig wam, storytelling chair, and rubber mat flooring. The headteacher shared a picture of what the area in KS1 could look like. The headteacher then shared a picture of what they would like the KS2 yard to look like. The headteacher continued that the hall flooring would be stripped back and new markings placed and varnished during half term. 15 iPad with keypad cases had been bought for staff and children to use during PE. Following these purchases there was still approximately £6,000 left to spend to develop the outside area so they were looking at what else they could do.

A governor asked at he had seen some communication regarding fundraising which had raised a question in their mind what freedom did she have as headteacher to ask for fundraising without first consulting with governors as it was felt that they should exercise some caution around the expectations with parents to contribute and there might be some times that the governors wanted to comment before all options had been exhausted?

The headteacher replied that they have any fundraising in process at present. The headteacher stated the reason she had sent out that communication was they had received lots of offers from parents wanting to do things to help and from her experience sometimes people offer to help but when asked it can put them in an uncomfortable position so it was done in a general way. The headteacher stated that there was no fundraising projects in school at present and she was aware that some families would be struggling financially so she didn't want to ask parents for money what the school were asking for was donations for kitchen equipment that was old and not being used.

	<p>The headteacher added that she was trying to do it in a sensitive way and the donations were asked for as she had received a lot of offers of help and if ignored people could feel undervalued.</p> <p>The governor then stated he had meant in terms of asking parents for money as he had thought the communication had asked for money so they may have misread it.</p> <p>The headteacher responded that she would never ask parents for money. The only time she would ask would be fundraising for each class ie a sponsored event however due to Covid no fundraising events had taken place.</p>	
8.	<p><u>SFVS</u></p> <p>The headteacher/chair reported that this had been completed at the Finance meeting on 21st January, the Chair had signed it and it had been sent to the Local Authority.</p>	
9.	<p><u>Correspondence</u></p> <p>The chair stated she had attended a webinar on the wellbeing of staff and could provide documentation. The chair would be attending a training session the following day from the Church of England for valuing all God's children which would include bullying. The headteacher stated she had attended the full day session and it had been very good and it had also covered a lot of the Relationships Policy.</p> <p>The chair also stated she had received documentation from SIAMS which had been forwarded to all.</p>	
10.	<p><u>Any Other Business</u></p> <p>Subject Co-ordinators</p> <p>The headteacher stated that she would like to look at Subject Co-ordinators at the next FGB.</p>	Clerk / Agenda
11.	<p><u>Date of next Governing Body meeting</u></p> <p>Monday 22nd March 2021 at 5.00 pm</p>	

Canon Evans closed the meeting with a prayer.

The meeting closed at: 18:12